

BOARD MEETING MINUTES EDMOND FAMILY COUNSELING, INC.

June 12, 2020 Special Meeting

Therapist Showcase: None

The meeting was called to order at 12:06 pm by Chris Budde. Those in attendance were Chris Budde, Tim Bridges, Bill Hesse, Donna Costello, Kenny Yarbrough, Mike Largent, and Kathy Matthews. Staff members: Sheila Stinnett, Justice Hernandez, and Lynn Reese **Absent:** Sarah Brown, Suhani Lageman, Aimee Yarbrough, and Mary Johnston

Consent Agenda Items Presented: None

Old Business:

Update on SBA payroll protection loan forgiveness: Sheila is working with Mike Largent on the procedures for turning the SBA payroll protection loan into a grant.

Update on French Family Foundation FY'21 grant proposal: Sheila presented her proposal that she gave to Hal French. The French Family Foundation granted EFC the entire amount requested for next year.

Update on City of Edmond CARC grant: Sheila announced that the agency was recommended to receive the same amount of CARC grant funds as last year. It just has to be approved at the next city council meeting.

New Business:

Possible consideration and vote to enter executive session to discuss FY'21 personnel salary schedule: A motion to enter executive session was made by Bill Hesse and seconded by Mike Largent; the board unanimously approved.

Possible consideration and vote to enter regular session: A motion to enter regular session was made by Bill Hesse and seconded by Kathy Matthews; the board unanimously approved.

Possible consideration and vote on any motions as a result of executive session: A motion was made to increase bonus amounts outlined in the proposed personnel salary schedule by Tim Bridges and seconded by Bill Hesse; the board unanimously approved.

Discussion and vote to approve FY'21 revenue budget and operational budget: A motion to approve the revenue budget and operational budget was made by Tim Bridges and seconded by Donna Costello; the board unanimously approved.

Possible consideration and vote to approve revisions to agency organizational chart:

Sheila presented the revised organizational chart to the board. A motion to approve was made by Kathy Matthews and seconded by Bill Hesse; the board unanimously approved.

Possible consideration and vote to approve Redbud Technology bid for 10 Chrome Books: Tabled until next meeting

Possible consideration and vote to approve FY'21 Boulevard contract: Tabled to make recommended changes

Update on fraudulent unemployment claim: Sheila reported that someone filed a fraudulent unemployment claim on the agency. We have reported it to the unemployment agency.

A motion to adjourn was made by Donna Costello and seconded by Bill Hesse. The board unanimously approved.

A handwritten signature in cursive script that reads "Chris Budde".

Chris Budde, President of the Board of Directors
Edmond Family Counseling, Inc.